



### **Deletion of Family Member**

1. According to the Tenancy Agreement, tenant and all the family members listed on the tenancy shall live in the rental flat.
2. If a family member is married, divorced, immigrated, deceased, on list of other subsidized housing scheme or moved out for other reasons, the name would be deleted from the tenancy. Tenant should bring along the tenancy agreement and relevant documents such as, Marriage Certificate, Certificate of Making Decree Nisi Absolute (Divorce), Death Certificate, etc. to the Estate Office for name deletion.
3. If there is any change in the family circumstances due to other reasons, tenant has to produce relevant proofs to the Estate Office. The staff of Hong Kong Housing Society (HKHS) will conduct home visit for processing in accordance with the relevant policies.
4. To safeguard rational utilization of valuable public rental housing resources, if a flat becomes under-occupied after deletion of family member, the family has to transfer to another flat suitable for the remaining number of authorized persons. If tenant refuses 3 housing offers, the HKHS will consider serving “Notice-to-Quit” to terminate the tenancy and recover possession of the flat.
5. Only tenant and all family members listed on the tenancy can live in flat. Tenant shall not permit any persons whose names are not listed on the tenancy to live in the flat without written approval from the HKHS.

### **Enquiries**

The above information is for reference only. For details, please contact Estate Office so that we can render assistance.

Last Review Date: 1/2025